



we start when you finish ♻️ recycle, reuse™

20 Spaulding Avenue  
Rochester, NH 03868

(603) 926-4300 Phone  
(603) 332-9089 Fax

**\*\* CUSTOMER APPLICATION / INFORMATION \*\***

Fax the completed form to 603-332-9089 or  
Scan and email to [accounting@newportcomputers.com](mailto:accounting@newportcomputers.com)

**Companies in the state of California are required to provide a copy of their resale certificate.**

**Reseller Certificate #:** \_\_\_\_\_

I certify that:

**Name of Firm:** \_\_\_\_\_

**D.B.A. Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City, State & Zip:** \_\_\_\_\_

is registered with the below listed states and cities within which your firm would deliver purchases to us and that any such purchases are for wholesale, resale, ingredients or components of a new product or service to be resold, leased or rented in the normal course of business. We are in the business of wholesaling, retailing, leasing (renting) the following:

**Description of Business:** \_\_\_\_\_

\_\_\_\_\_  
*(General description of tangible property or taxable services to be purchased from the seller: Computer hardware, software and/or related items)*

**Your state:** \_\_\_\_\_

**Any other states in which you do business (please list):**

\_\_\_\_\_

I certify that if any property or service so purchased tax-free is used or consumed by the firm to make it subject to Sales or Use Tax, we will pay the tax due directly to the proper taxing authority when the state law so provides or informs the seller for adding tax billing. This certificate shall be a part of each order, which may hereafter give you, unless otherwise specified, all shall be valid until cancelled by us in writing or revoked by the city or state.

Under penalties of perjury, I swear or affirm that the information on this form is true and correct as to every material matter. Signature requires in addition to guarantee.

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**All Customers Please Complete This Page:**

Please submit a copy of a voided business check for faster processing

Prepay (Credit Card)       Electronic Funds Transfer (EFT)

Legal Business Name: \_\_\_\_\_ DBA: \_\_\_\_\_

Street Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Is this a Residence: Yes No

Phone: (    ) \_\_\_\_\_ Fax: (    ) \_\_\_\_\_  
*(Please do not list 800 # or cell #)*

County: \_\_\_\_\_ Web Site: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Billing Address *(if different from above):*

\_\_\_\_\_  
\_\_\_\_\_

**Business is a: (Check One)**

Corporation     Partnership     Proprietorship     LLC     LLP

Year Started: \_\_\_\_\_ State of Inc: \_\_\_\_\_ D&B #: \_\_\_\_\_ Fed ID #: \_\_\_\_\_

Are you a:  Subsidiary or  Division

Parent Company Name: \_\_\_\_\_ Address: \_\_\_\_\_

Parent Company D&B: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

**Drop Ship Authorization:**

Do you authorize drop shipments?     Yes     No

Shipping Address *(for multiple locations – attach a sheet)*

\_\_\_\_\_ Contact: \_\_\_\_\_

\_\_\_\_\_ Phone: (    ) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

A/P Contact: \_\_\_\_\_

Phone: (    ) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Have you ever filed for bankruptcy?     No     Yes     Personal     Business

Date Filed: \_\_\_/\_\_\_/\_\_\_\_\_ Status: \_\_\_\_\_

**Which category best describes your company's business? (Select one)**

Computer Products                       Computer Repair                       Computer Maintenance  
 Reseller                                       Educational Institution               N/A

**If applying for COD or terms account, please complete pages 3 and 4**

**Limit Requested:** \_\_\_\_\_

**Bank References**

Bank Name \_\_\_\_\_ Checking Account # \_\_\_\_\_

**ABA/Routing #:** \_\_\_\_\_

Address (Street, City, State and ZIP Code) \_\_\_\_\_

**Phone** (\_\_\_\_\_) \_\_\_\_\_ **Fax**(\_\_\_\_\_) \_\_\_\_\_

**Principal Information:**

**#1**

Owner/Partner/Officer Name \_\_\_\_\_ %Ownership \_\_\_\_\_ Social Security # \_\_\_\_\_ Driver's License # \_\_\_\_\_

Address (Street, City, State and ZIP Code) \_\_\_\_\_

**#2**

Owner/Partner/Officer Name \_\_\_\_\_ %Ownership \_\_\_\_\_ Social Security # \_\_\_\_\_ Driver's License # \_\_\_\_\_

Address (Street, City, State and ZIP Code) \_\_\_\_\_

**Trade References (Related industry purchases during past 12 months)**

**Trade Reference #1**

**Name** \_\_\_\_\_ **Phone** (\_\_\_\_\_) \_\_\_\_\_

**Address** \_\_\_\_\_ **Fax** (\_\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_ **Account #** \_\_\_\_\_

**Trade Reference #2**

**Name** \_\_\_\_\_ **Phone** (\_\_\_\_\_) \_\_\_\_\_

**Address** \_\_\_\_\_ **Fax** (\_\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_ **Account #** \_\_\_\_\_

**Trade Reference #3**

**Name** \_\_\_\_\_ **Phone** (\_\_\_\_\_) \_\_\_\_\_

**Address** \_\_\_\_\_ **Fax** (\_\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_ **Account #** \_\_\_\_\_

Customer agrees to notify Newport Computer Services Inc of any changes in ownership of its business as set forth herein by certified mail to:  
Newport Computer Services Inc  
Finance Department  
20 Spaulding Ave

Rochester, NH 03868  
Phone: 603-926-4300 Fax: 603-332-9089 Website: [www.NewportComputers.com](http://www.NewportComputers.com)

I hereby authorize Newport Computer Services Inc or any credit bureau or other investigative agency employed by Newport Computer Services to investigate the references herein listed or statements or other data obtained from me or any other person pertaining to my credit and financial responsibility. In consideration of the extension of credit by Newport Computer Services Inc to us, we agree to promptly pay all bills in accordance with the terms express on the invoice. We further agree that if the merchandise ordered shall remain past the due date, it shall bear interest at the rate of 1 ½% per month until paid. In the event that any suit or action is instituted to collect money due on our account, whether principal or interest, or both, we agree to pay, in addition to the amount owed, all legal fees and collection agency fees incurred, including a reasonable sum for attorney's fees. The undersigned individual who is either principal of the credit applicant or a sole proprietorship of the credit applicant, recognizing that his or her individual credit history may be a factor in the evaluation of the credit history of the applicant, hereby consents to and authorizes the use of a consumer credit report on the undersigned by the above named business credit grantor, from time to time as may be needed, in the credit evaluation process. This agreement shall be construed in accordance with the laws of New Hampshire and any controversy or claim arising out of, or relating to, this agreement, shall be resolved through litigation in the state of New Hampshire.

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SIGNED

TITLE

DATE

**Signature required for application to be processed**

**\*\*\*CURRENT YEAR-END FINANCIAL STATEMENTS ARE REQUIRED FOR NET TERMS\*\*\***

Financial statements must include a balance sheet and income statement. Unaudited financial statements must be signed and dated by the Company's Owner/Officer.

The statement's time period must be indicated.

**Authorized Buyers:**

Name: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_

**(While not mandatory, this guarantee allows us to consider your application for a higher level of credit)**

## Personal Guarantee

Date \_\_\_\_\_

For valuable consideration, the receipt of which is acknowledged and intending to be legally bound hereby, the Undersigned jointly and severally unconditionally guarantee to Newport Computer Services Inc the full and prompt performance by test herein called "Obligor" of all obligations which Obligor presently or hereafter may owe to you and payment when due of all sums presently or hereafter owing by Obligor to you, and agree to indemnify you against any losses you may sustain and expenses you may incur as a result of any wrongful act. If Obligor incorporates or enters into any form of partnership, or has already done either of the foregoing, this guarantee shall also include obligations incurred by any such corporation or partnership succeeding to all or any part of the business presently or hereafter conducted by Obligor as if such corporation or partnership were a Co-Obligor.

For the purposes of this guarantee and indemnity, all sums owing to you by Obligor shall be deemed to have become immediately due and payable is (a) Obligor defaults in any of its obligations to you; (b) a petition under any chapter of the Bankruptcy act, as amended, or for the appointment of a receiver of any part of the property of Obligor be files against Obligor, and be not dismissed within thirty days; (c) such a petition be filed by Obligor; (d) Obligor makes a general assignment for the benefit of creditor, suspends business or commits any act amounting to a business failure, or (e) an attachment be levied or tax lien be filed against any of Obligor's property.

This shall be a continuing guarantee and indemnity and irrespective of the lack of notice to or consent of Undersigned, their obligations hereunder shall not be impaired in any manner whatsoever by any

- (a) agreements or obligations of Obligor with or to you: amendments, extension, modifications, renewals or waivers of default as to any existing or future agreements or obligations of Obligor or third parties with or to you, or extensions or credit by you to Obligor;
- (b) adjustments, compromises or releases of any obligations of Obligor, Undersigned or other parties, or exchanges, releases or sales of any security of Obligor, Undersigned or other parties
- (c) fictitiousness, incorrectness, invalidity or unenforceability, for any reason, of any instrument in writing, or acts of commission or omission by you or Obligor
- (d) compositions, extensions, moratoria or other relief granted to Obligor pursuant to any statute presently in force or hereafter enacted, or
- (e) interruptions in business relations between you and Obligor.

Notice of your acceptance hereof, of default and non-payment by Obligor or any other parties, of presentment, protest and demand, and of all other matters of which Undersigned otherwise might be entitled, is waived. The obligations hereunder of each Undersigned are joint and several, and shall be binding upon their respective heirs and personal representatives. The failure of any person to sign this guaranty and indemnity shall not affect the liability hereunder of any signor thereof. The death or release from liability hereunder of any Undersigned shall not relieve the other from liability hereunder. Each of the Undersigned may terminate his obligation hereunder as to the future transactions between you and Obligor by registered mail notice to you at your above stated address, provided however, that such termination shall not affect either his liability hereunder with respect to any obligation of Obligor to you incurred prior to your receipt of such notice, or the continuing liability of such of the other of Undersigned as have not given such notice.

Undersigned shall reimburse you, on demand, for all expenses incurred by you in the enforcement of any of your rights hereunder against any of Undersigned Confession: As security for any such obligation, the Undersigned hereby authorize any attorney of any Court or record of any state to appear for them or any of them and to confess a judgment against them or any of them for the entire unpaid balance due Obligor at any time. Whether immatured installments or otherwise with or without declaration, with costs of suit, release of errors, without stay of execution, and with twenty percent (20%) added for collection: and they also waive the right of inquisition on any real estate that may be levied upon to collect this note, and do hereby voluntarily condemn the same, and authorize the Prothonotary or clerk to enter upon the execution writ they said voluntary condemnation, and they further agree that said estate may be sold on execution writ and they further hereby waive and release from any and all appraisements, stay or exemption laws of any state now in force or hereafter enacted.

This guaranty and indemnity is assignable, shall be construed liberally in your favor and shall insure to the benefit of your successors and assigns. I, Obligor, should default in performance of any Obligor's obligations to you, and if any third party makes any payment to you with respect there to, such third party shall, to the extent thereof, be subrogated to all of your rights against Undersigned hereunder. Legal rights and obligation hereunder shall be determined in accordance with the laws of the state to which this addressed.

Social Security # \_\_\_\_\_

Social Security # \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_

Signature of Guarantor \_\_\_\_\_

Signature of Guarantor \_\_\_\_\_

Witness \_\_\_\_\_

Witness \_\_\_\_\_